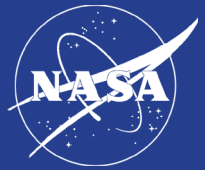


# Invitation for Proposals for NASA GSFC's Small to Medium Sized Museums Workshop (SMMW)

National Aeronautics and  
Space Administration



## Institution

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_  
Website: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Primary Contact

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Title: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
\_\_\_\_\_

## Secondary Contact

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Title: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
\_\_\_\_\_

## Workshop Participation

Each participant will receive a \$500 stipend for travel and accommodations while each successful proposal will receive only one honorarium for funding of their project. As described in the invitation, additional spaces may be available for institutions to participate in the SMMW that fund their own participation. If proposals requesting funding are not selected for the funded group, they have the option of being considered for participation without funding as well.

*Names of participants for this proposal that the institution intends to have participate.*

1. \_\_\_\_\_
2. \_\_\_\_\_

## Proposal Elements

Please include with this application a maximum three-page summary of the intended or desired type of STEM project including the following items. Information and resources to assist in preparation of proposals can be found in the appendices.

- Institution Description:
  - Mission statement, non-profit status, number of personnel (full-time, part-time, volunteer), and operation budget for FY 2014
  - Description of institution (Aquarium/Zoo, Arboretum/botanical garden, Art, Children/Youth, History, Natural History/Anthropology, Nature Center, Science/Technology, General)
  - Description of audience, community, stakeholders, partners, collaborators, etc.
  - Description of the types and totals of existing programs (public programs, fee-based children's programming, etc.)
  - Description of the types and totals of existing exhibits (permanent, temporary, or traveling)
- Project Proposal
  - Describe intended goal(s) and/or outcome(s) for proposed STEM project
  - Description of new exhibit, exhibit component, new program, or refreshing an existing program that promotes STEM Engagement and NASA unique content
  - Describe the Goddard Space Flight Center mission(s), content and resources to be incorporated from Greenbelt, Goddard Institute of Space Studies (GISS) and/or Wallops Flight Facilities (WFF) campuses.
  - Describe target audience, recruiting, participating and intended impact on your institution and community
  - Describe Education line of business (Appendix B) alignment; STEM Engagement, Educator Professional Development, Institutional Engagement.
  - Describe plans for assessing progress and achievement of desired goals or outcomes.
  - Describe potential NASA assistance needs required for exhibit design and program development.